

Request for Background Information

Print Name: Last First Middle Initial Birthdate:

Maiden Name or other names used:

Address: Social Security #:

City State Zip Code County

Driver's License #: State Issued:

Have you ever been convicted of a felony or misdemeanor? YES ___ NO ___

Background Verification & Disclosure

As part of the pre-employment process the Wisconsin & Northern Michigan District for the A/G (Church) may obtain a Consumer Report and/or Investigative Consumer Report that may include legally obtainable criminal records. The Fair Credit Reporting Act as amended by the Consumer Report Reform Act of 1996 requires that we advise you that for purposes of employment only, a Consumer Report may be made which may include information about your credit standing, character, general reputation, personal characteristics, or mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided, in the event the report contains information regarding your character, general reputation, personal characteristics, criminal history or mode of living.

Authorization to Release Information

During the application process and at any time during any subsequent employment, I authorize the Church to procure a Consumer Report which I understand may include information regarding my credit standing, character, general reputation, personal characteristics, criminal history, or mode of living. This report may be compiled with information from credit bureaus, court record repositories, department of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification; to the extent such investigation includes information bearing on my character, general reputation, personal characteristics, criminal history or mode of living.

date

signature

date

witness signature (non spouse)